

### Upcoming CLE Seminars

**Wednesday, May 16, 2018**

**How to Help Your Business Clients  
Avoid Employment Law Liability**

12:00 p.m. – 2:00 p.m., 2.0 credits

RI Law Center, Cranston

**Wednesday, May 9, 2018**

**Civil Law Practice in RI Superior Court**

9:00 a.m. – 3:00 p.m., 4.0 credits + 1.0 ethics

RI Law Center, Cranston

**Tuesday, May 15, 2018**

**Changes to CMS enforcement of the  
Medicare Secondary Payer Act:  
How those changes will impact your  
Liability or No Fault Settlement**

4:00 p.m. – 7:00 p.m., 2.5 credits + 0.5 ethics

RI Law Center, Cranston

*Also available as a live webcast!*

**Thursday, May 3, 2018**

**The Ethics of It All: Billing Clients,  
Attorney Fees and Collections**

12:45 – 1:45 p.m., 1.0 ethics

RI Law Center, Cranston

*Also available as a live webcast!*

**Thursday, May 17, 2018**

**Social Host Liability in Rhode Island**

12:45 – 1:45 p.m., 1.0 credits

RI Law Center, Cranston

*Also available as a live webcast!*



Times and dates subject to change.  
For updated information go to [www.ribar.com](http://www.ribar.com)

#### DATE/TIME/PLACE

Wednesday, April 25, 2018

1:00 p.m. – 4:00 p.m.

Rhode Island Law Center

41 Sharpe Drive, Cranston, RI 02920

#### TUITION

\$155.00 for attorneys admitted before January 1, 2013

\$145.00 for attorneys admitted after January 1, 2013

& Associate Members of RIBA

\$250.00 Non-member

You may register by fax (401-421-2703) or online ([www.ribar.com](http://www.ribar.com)) with a credit card or by mail with check or credit card. Payment must accompany registration. You will receive an email confirmation of your registration.

#### WALK-IN REGISTRATION

Pre-registration is strongly recommended. Materials for walk-in registration will be available in limited supply. If you have not pre-registered, please call before the seminar to confirm that there have been no schedule changes and seats are still available. Call 401.421.5740.

#### CANCELLATION POLICY

A full refund less a \$10.00 administrative fee will be given to registrants whose cancellations are received by 12:00 noon two days before the seminar. There will be no refunds for no shows, but the program materials will be shipped after the program or a substitute may attend for someone unable to do so.

#### SPECIAL ACCOMMODATION/ MORE INFORMATION

Please indicate on the registration form any special accommodation you may require or call the CLE office at 401.421.5740. For more information you may contact the CLE Office at the Rhode Island Bar Association 401.421.5740, fax 401.421.2703.



RHODE ISLAND  
Bar Association

1898

## Closing Your Practice in a Personally and Professionally Responsible Manner

Wednesday, April 25, 2018

1:00 p.m. – 4:00 p.m.

Rhode Island Law Center, Cranston

Subject to Supreme Court Rule IV 3 this course has been approved by the MCLE Commission for 3.0 RICLE credits 1.0 of which will apply to ethics

# Registration Form

Please complete a separate form for each registrant.  
Please print. (Please do not staple checks)

Closing a Practice 4/25/18

NAME \_\_\_\_\_

FIRM/ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ BAR ID# \_\_\_\_\_

DATE ADMITTED TO PRACTICE \_\_\_\_\_

EMAIL \_\_\_\_\_

*(You will receive an email confirmation of your registration)*

## TUITION

Admitted to the Bar BEFORE January 1, 2013: \$155.00 \_\_\_\_\_

Admitted to the Bar AFTER January 1, 2013 &

Associate Members of RIBA: \$145.00 \_\_\_\_\_

Non Members: \$250.00 \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Enclosed is my check for \_\_\_\_\_

payable to the Rhode Island Bar Association/CLE

AMX  M/C  Visa  Discover Exp. Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail to:  
CLE Seminar  
Rhode Island Bar Association  
41 Sharpe Drive  
Cranston, Rhode Island 02920  
Or fax to 401-421-2703 Or register at www.ribar.com

Most lawyers do not give much thought to closing their practice while they are in the midst of the day-to-day representation of their clients. Even as we get on in years, lawyers may not be realistic in assessing the possibility that eventually they may not want to or be able to continue practicing.

This timely seminar helps identify the many issues (personal, professional, financial and ethical) that attorneys should address in making and implementing the decision to close their practice.

## Program Moderator

**Kristen Sloan Maccini, Esq.**  
Jamestown, RI

## Making the Decision to Retire or Close Your Practice

**Panelists: Richard P. D’Addario, Esq.**  
*Law Offices of Richard P. D’Addario*  
**Lynne M. Radiches, Esq.**  
*Rhode Island Family Court*

1. Are You Financially Prepared?
2. Are There External Forces Pushing You? (Physical or Mental Disability; or Relationship Driven)
3. Are You Psychologically Prepared? – Developing an Identity Outside of Work
4. Are You Physically Prepared? – Taking Care of Yourself
5. Is Your Practice Saleable? (What kinds of cases have on-going value?)

## Ethically Implementing the Decision to Retire or Close Your Practice

**Panelists: Barbara L. Margolis, Esq.**  
*Office of Disciplinary Counsel*  
**Jill S. Votta, Esq.**  
*Greenville, RI*

1. Succession Planning Within the Firm
2. Legal and Personal Responsibilities to Long Term Employees
3. Continuity of Malpractice Insurance – Extended Reporting Period (“Tail End”) Endorsement
4. Notifications to Past and Present Clients and to Courts, Bar, Opposing Counsel, etc.
5. Arranging Continuity of Representation on Open Cases
6. Safeguarding Client Files, Materials and Data
7. Managing Transition of Escrow or Trust Accounts
8. Reconciling Outstanding Accounts Payable and Receivable
9. Disposition of Office if Rented or Owned
10. Maintenance of Bar Admission Status (Active, Inactive, Retired?)

## Succeeding in Retirement

**Panelists: Lise M. Iwon, Esq.**  
*Laurence & Iwon*  
**Bruce I. Kogan, Esq.**  
*Roger Williams University School of Law*

1. Where will you be living?
  - i. Downsizing?
  - ii. Moving to Retirement Locale or Community?
2. What is your Retirement Going to Look Like?
  - i. Staying Engaged in Practice on Part-Time Basis or Of Counsel?
  - ii. Hobbies?
  - iii. Travel?